



MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

March 5, 2018

The meeting was opened with the recital of the Pledge of Allegiance at 8:29 AM.

Present for this meeting were: Commissioner Moore, Commissioner McClellan, Commissioner Koyle, Prosecuting Attorney Stevenson, Deputy Prosecuting Attorney Goodman, and Clerk Page.

Members of the public present: Sheriff Eric Snarr, Undersheriff Dave Pinther, Deputy Sheriff Paul Afeaki, and Juan Mata.

Deputy Prosecutor Hemsley requested an executive session to apprise the Board of a possibility of litigation in which he became aware of last Friday.

A motion to enter into Executive Session as allowed by I.C. 74-206 (1) (f) was voiced by Commissioner Koyle to with a second by Commissioner McClellan. Commissioner Moore voiced an aye, Commissioner Koyle voiced an aye, Commissioner McClellan voiced an aye. Motion carried. Commissioner Koyle moved to exit executive session with a second by Commissioner McClellan. Motion carried.

Commissioner Koyle moved to refund expenses for Eldoro Lopez up to \$295 in connection with his citation where he did have insurance coverage. This refund will pull from the District Court Fund and if by end of this fiscal year the fund is in the negative, then will reimburse the District Court Fund out of General Reserve Fund.

Public Assistance Applications:

2018-14 A motion was voiced by Commissioner Koyle to deny for not being medically indigent and the County not being the last resource. A second was voiced by Commissioner McClellan. Motion carried.

2018-16 A motion was voiced by Commissioner McClellan to approve with a second voiced by Commissioner Koyle. Motion carried. Reimbursement of \$25 per month was requested and to revisit this dollar amount in 6 months from today.

CAT assignments were presented and signed by the Board.

Election Deputy Yates presented the list of **polling locations**. Commissioner McClellan moved to accept the established polling places for Minidoka County Elections. Commissioner Koyle seconded the motion. Motion carried.

A motion to approve the **minutes** of February 26, 2018, was voiced by Commissioner Koyle with the proposed changes. Commissioner McClellan voiced a second. Motion carried.

A motion to approve **claims and payroll** was voiced by Commissioner McClellan with a second by Commissioner Koyle. Motion carried.

A motion to approve and sign a **letter addressed to the Southern Idaho Solid Waste** for fees for a reduction in fees for specific entities listed was voiced by Commissioner Koyle with a second by Commissioner McClellan. Motion carried.

Tracy Haskin, **South Central Public Health District**, was present to give a quarterly update to the Board. Ms. Haskins reported on: signage for the entry road to the dept.; attended a board training on human resources; employees appreciate the new director; flu cases in the state – 23 deaths in Idaho; whooping cough on the rise; WIC extended the hours at the Heyburn and Twin Falls offices; looking at putting a mobile WIC unit in Rupert and a couple of other communities; tobacco prevention – have trained Minico seniors who have then taught 3rd graders and junior high students; adolescent pregnancy prevention program at the schools; and Nominate Your Health Heroes.

Suicide Prevention is tonight at the King Fine Arts Center.

Building and Zoning Admin. Bret Stephens was present to ask the Board if our county would like to take on another city's plan reviews and building inspections. Mr. Stephens will speak more with the individual city. Mr. Stephens also spoke on HB 547 in response to inquiry from Clerk Page.

The Board reviewed the **Veteran Service Officer monthly report** for February. Clerk Page informed the Board of the new office hours for the VSO.

Treasurer Twiss presented the **Certificates of Compliance** from each bank that she works with and the **Affidavits of Capital**. She also explained investments and reviewed the **Statement of Treasurer's Cash** with the Board.

Commissioner McClellan moved to proclaim April as **Fair Housing Month** with a second by Commissioner Koyle. Motion carried.

Clerk Page advised the Board of the **tax intercept** that took place with regards to court fines and fees. Treasurer Twiss advised that we had received over \$20,000 since February.

Clerk Page advised the Board of Judge Brody's inquiry to host an **unpaid volunteer summer internship**. The Board agreed this would be a wonderful benefit to the County. As the time comes closer, the Board will approve at that time and have our attorney draw up volunteer contract.

Mr. Juan Mata presented before the Board for an explanation as to why his information shows paid in full versus the Tax Collector issuing a **Warrant of Distrain**. Both Mr. Mata and Tax Collector Twiss offered information to the Board. A discussion between the Commissioners, Mr. Mata, and Ms. Twiss took place with regards to billing procedures and receipts.

Clerk Page inquired of the Board about the **cell phone reimbursement policy**. Clerk Page will review contracts and past minutes. A motion to table this topic until next Monday was voiced by Commissioner McClellan with a second by Commissioner Koyle. Motion carried.

Commissioner Reports:

Commissioner McClellan reported on a Region IV Dev. meeting last week; Veteran's meeting office hour changes, changing bylaws; changeup in employee titles in Cassia County; and spoke of Misdemeanor Probation. Commissioner Koyle reported that they had the Local Emergency Preparedness Committee meeting and that they were able to elect officers.

Commissioner Moore reported on a meeting with donors for the proposed event center at the fairgrounds; and had a solid waste conference call meeting – one topic that was discussed was an employee’s resignation. Commissioner Moore iterated that there is a need for a name clearing hearing and has contacted Josh Bartlome, Paul Christensen, and the individual involved.

Mr. Tom Murphy and Mr. Jason Gibbons were present on behalf of **Minidoka Memorial Hospital to present the final FY2017 Audit**. Mr. Gibbons spoke on the Profit and Loss statement; have increased their number of employees; hired new physicians; almost at a year’s cycle of the revenue cycle integrity program; Balance Sheet; working on relocating helicopter pad; presented hospital comparison charts; and also spoke of the smart board that they now have.

Ms. Renee Waite, Dept. of Corrections, and Ms. Dixie Tate-Dennis, Juvenile Probation Admin., presented the **2017 Juvenile Justice Reports**. The information on these reports included: arrest and petition filings, demographics, diversion; training; Minidoka is one of the only counties that offers Spanish parenting classes; community service and restitution; completion of probation and recidivism; and revenues.

Building and Zoning Admin. Bret Stephens asked the Board to **amend the agenda** as he received a corrected plat today that needed signatures. A motion to amend the agenda as allowed by I.C. 74-204 (4) (c) to sign the corrected plat of Skyline Estates was voiced by Commissioner McClellan with a second by Commissioner Koyle. Motion carried. A motion to approve signing of the plat was voiced Commissioner Koyle with a second by Commissioner McClellan. Motion carried.

The meeting was adjourned with the tap of the gavel at 12:28 PM.

Robert Moore, Chairman

ATTEST:

Tonya Page, Clerk