



## MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

June 25, 2018

The meeting was opened with the recital of the **Pledge of Allegiance** at 8:30 AM.

Present for this meeting were: Commissioner Moore, Commissioner McClellan, Commissioner Koyle, Prosecuting Attorney Stevenson, Deputy Prosecuting Attorney Goodman, Clerk Page and Deputy Clerk McCall.

Members of the public present: Wayne Schenk

Deputy Clerk Dockstader presented **applications for county aid**.

2018-04 Deputy Clerk Dockstader presented the paperwork for signing of \$150 reimbursement plus ½ of tax returns as previously approved on June 22, 2018.

2018-51 Commissioner Koyle moved to approve the application and revisit reimbursement in 6 months with a second voiced by Commissioner McClellan. Motion carried.

Clerk Page received a request on Friday for a solid waste exemption to be put on the today's agenda but they did not call back until this morning. Board will take the matter up at the July 2, 2018, board meeting.

Commissioner McClellan moved to approve the **claims and payroll** with a second voiced by Commissioner Koyle. Motion carried.

Commissioner Koyle moved to approve the **minutes** of June 4<sup>th</sup>, June 11<sup>th</sup>, June 12<sup>th</sup> with the addition of adding Kerry McMurry as a member present, June 18<sup>th</sup> with a spelling correction, and June 22<sup>nd</sup>, with a second voiced by Commissioner McClellan. Motion carried.

Commissioner McClellan moved to approve the **alcoholic beverage licenses** as presented with a second voiced by Commissioner Koyle. Motion carried.

Commissioner McClellan moved to approve **Resolution 2018-6-25** for the destruction of public defenders' files with a second by Commissioner Koyle. Motion carried.

Commissioner Koyle moved to approve the purchase of an on-hold background music device with the funds to be taken out of the general fund with a second by Commissioner McClellan. Motion carried.

Commissioner McClellan moved to declare an old printer with inventory number 7400 as surplus property with a second voiced by Commissioner Koyle. Motion carried.

Commissioner McClellan moved to enter into the Board of Equalization I.C. 63-501 with a second by Commissioner Koyle. Motion carried.

Clerk Page swears in Mr. Dean Mahoney, Assessor Max Vaughn and Chief Deputy Janice West.

Mr. Dean Mahoney filed an appeal for the removal of the homestead act exemption for RPM5400008001B for next year. He was present by telephone to provide testimony. After testimony by Assessor Vaughn and Chief Deputy West, Prosecutor Stevenson explained the appeals process. After discussion, Commissioner McClellan moved to uphold the assessor's determination on the Homestead Act home owner's exemption as per I.C. 63-602 (g) as no evidence suggested or presented to overturn with a second voiced by Commissioner Koyle. Motion carried.

Prosecutor Stevenson explained that the appeal process is a quasi-judicial hearing and explained the process. Clerk Page swears in Mr. David Rollheiser, Assessor Max Vaughn and Chief Deputy Janice West.

Mr. Rollheiser was present to appeal property tax assessment on parcel RP10S23E060140 and distributed tax assessment documents to the board. Prosecutor Stevenson marked the 2018 Assessment notice as Exhibit 1. Mr. Rollheiser gave testimony and argument as to why he felt his assessment should be reduced. His application was only for the house but he provided the assessment for the feedlot as well. Chief Deputy West was only aware of the appeal on the home. A revised assessment was sent out as a 15 percent adjustment which was recently implemented for houses around dairies. Mr. Rollheiser had not yet received the new assessment notice. A home inspection would be needed to make any further adjustments. Chief Deputy West provided a packet of information which Prosecutor Stevenson marked as Exhibit 2. After discussion, Commissioner McClellan moved to deny the appeal and uphold assessor's values with a second voiced by Commissioner Koyle. Motion carried. Commissioner Koyle then moved to exit out of the Board of Equalization with a second voiced by Commissioner McClellan. Motion carried.

## **DEPARTMENT HEAD MEETING**

Assessor Max Vaughn reported on the tax assessment appeal process, had two appeals today, deadline is at 5:00 p.m. today, if no other appeals are received they will be done for this year, if there are any appeals, hearings will be held on July 2<sup>nd</sup>. Assessor Vaughn also reported of 26 new home builds and 7 new commercial builds to be put on the rolls this year. Amalgamated will not appeal their assessment this year.

Jason Thomas, Extension Office, passed out information sheets and reported that: the office is getting ready for the fair and has just finished the teen exchange; has been in discussions with the Boys and Girls Club on finding ways to help; planning upcoming cereal tours; and working on his biggest project building barn owl boxes to attract barn owls to help with rodent problem. He hopes to involve the school district in this project and hopes to have a workshop in February.

Trent Bodily, Juvenile Detention, reported that: they have 6 residents today: 5 from Cassia and 1 from Minidoka; staff is busy with training this week; and is in dire need to part-time help.

Janie Rutschke, IT Department, reported that: it has been really busy and great working with new employee Bill Jones; has some new projects to improve media and presentation facilities to make more professional; has had to spend time on some 911 issues; power bump issues from last week especially in magistrate court and will be revamping networking after July 10<sup>th</sup> with Computer Arts so will have a little down time; and please continue to watch emails as occasional ones are still getting through even though we have a good filter.

Treasurer Laura Twiss reported that collection went well; will have a report to submit in another week; and may have 5 parcels that could go to tax deed in July.

Reid Smith, Weed Department, handed out his report and reported that: weeds are growing and getting a lot of weed complaints; Scotch Thistle is everywhere; did get \$15,000 from BLM but have not received it yet; have placed two drops of Russian knap weed wasps, it will be interesting to see how well they work, and there are approximately 150 wasps per drop.

Lucky Bourn, Coroner, reported that: he has had 3 death investigations-1 natural, 1 waiting for autopsy and 1 car accident and authorized 4 cremations; and the truck driver has finally been identified through DNA testing.

Brett Stephens, Building Department, reported that: he has had a steady season for building permits and zoning issues; had another meeting with the cities of Rupert, Paul, Heyburn and Burley gathering input for the new comprehensive plan, and these meetings have gone very well and feel are very productive.

Sheriff Eric Snarr reported that: his officers assisted with this past weekends' regatta with no major issues; he would like to replace Dave Pinther on the DIGBY board with Bill Jones; and the VTRON contract comes due at the end of the month and is working to partner directly which would save some funds for the county.

Prosecutor Lance Stevenson reported that: everything is going well; office staff is busy with training on the new laws that will be going into effect July 1<sup>st</sup>; and reminded everyone to be careful on credit card use—no personal use is allowed.

Dixie Tate, Juvenile Probation, is absent from today's meeting.

Clerk Tonya Page is currently on a telephone conference with State Tax Commission regarding unclaimed property; is working on budgets; and will be out 8 days for surgery but will be available by email. When she re-entered the meeting, she gave an update on the PILT lawsuit and will place the item on the agenda for July 9<sup>th</sup> to sign paperwork.

### **COMMISSIONERS' REPORTS**

Commissioner McClellan reported that: he has attended several meetings; ITD is trying to move up the Highway 24 rebuild by a couple of weeks which will put it at fair time and in the middle of harvest season; he attended the airport meeting, the master plan has been completed and now are working on getting the environmental studies done, the selected location will be out at the Declo interchange, however, two of the three landowners do not want to sell their property so the eminent domain process may come into play; Planning and Zoning board is working on a comprehensive plan for Minidoka County with input from all our cities and the county and they are doing a good job in keeping everyone informed and working together.

Commissioner Koyle reported that: she attended the Minidoka Emergency Preparedness meetings, they will be having an active shooter exercise at the hospital with a tabletop discussion the following day sometime in October; she also attended the Idaho Association of Counties' conference in Moscow which provided a lot of really good information; she just returned from a conference that was held in Washington, D.C., it was very beneficial to attend and gathered a lot of useful information, one of the main points was that we can use resources from the National Association of Counties (NACo), and that there are a lot of resources that we are not taking advantage of.

Commissioner Moore reported that: Minidoka has a wonderful hospital and that he had a brief discussion with newly-elected Cassia County Commissioner Kent Searle regarding the airport plans. Commissioner Moore stated that he appreciates everyone and all the work they do.

Trent Bodily, Juvenile Detention, presented information on the **Memorandum of Understanding** and **corrective action plan**. He is requesting a new report and certificate of compliance. Commissioner Koyle moved to enter into a Memorandum of Understanding with Canyon County to allow Steve Jett to conduct the **Prison Rape Elimination Act (PREA) audit** with a second voiced by Commissioner McClellan. Motion carried. Commissioner Koyle moved to approve the Juvenile Detention Center Corrective Action Plan with a second voiced by Commissioner McClellan. Motion carried.

FY2019 Budget request presentations were made by: Jason Thomas for the Extension office; Laura Twiss for the Treasurer's office; Janie Rutschke for the IT Department; Lance Stevenson for the Prosecutor's office; Brett Stephens for the Building Department; and Tye Thomson for Grounds and Maintenance and Janitorial Departments. Due to time constraints, Clerk Page will present her request at the July 9<sup>th</sup> board meeting.

The meeting was adjourned at 1:55 P.M.

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Robert Moore, Chairman

ATTEST:

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Tonya Page, Clerk