



# MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

October 1, 2018

The meeting was opened with the recital of the **Pledge of Allegiance** at 8:30 A.M.

Present for this meeting were: Commissioner Moore, Commissioner McClellan, Commissioner Koyle, Prosecuting Attorney Stevenson, and Clerk Page.

Members of the public present: Wayne Schenk

Commissioner McClellan moved to approve the **FY2019 Veteran Service Contract** with Charles Driscoll with a second voiced by Commissioner Koyle. Motion carried.

Deputy Clerk Dockstader presented **Applications for County Aid:**

2018-91 Commissioner Koyle **moved to deny** for no interview and not enough proof to determine emergency need, residency, obligated county, medical necessity, last resource, and medical indigency along with no interview. Commissioner McClellan voiced a second. Motion carried.

2018-100 Commissioner Koyle **moved to deny** for lack of information. The medical review has not been returned and therefore do not know if this is a medical necessity or not, and we are not the last resource with a second by Commissioner McClellan. Motion carried.

Deputy Clerk Yates presented before the Board asking them to **designate polling places**. Commissioner McClellan moved to approve the list of polling place locations for the November 2018 election with a second voiced by Commissioner Koyle. Motion carried. Polling locations are as follows:

- |               |  |
|---------------|--|
| 1 – Acequia   | Acequia Elementary School<br>360 N 350 E (Acequia), Rupert                                 |
| 2 – Emerson   | Burley Inn (Rear Entrance)<br>800 N. Overland, Burley                                      |
| 3 – Heyburn 1 | Minidoka County Fire Protection District Fire Station<br>1120 21 <sup>st</sup> St, Heyburn |
| 4 – Heyburn 2 | Heyburn City Office<br>941 18 <sup>th</sup> St, Heyburn                                    |
| 5 – Paul      | Paul City Office<br>152 S 600 W, Paul  |
| 6 – Pioneer   | Rupert Elementary School<br>202 18 <sup>th</sup> St, Rupert                                |
| 7 – Rupert 1  | Rupert Civic Building<br>624 F St, Rupert  |
| 8 – Rupert 2  | Rupert Civic Building<br>624 F St, Rupert  |

9 – Rupert 3	Rupert Civic Building 624 F St, Rupert
10 – Rupert 4	Rupert Civic Building 624 F St, Rupert
11 – Rupert 5	Rupert Elementary School 202 18 <sup>th</sup> St, Rupert
12 – Absentee/Early Voting	Minidoka County Courthouse 715 G St, Rupert

Buildings and Grounds Admin. Thomson presented before the Board to give a **buildings and grounds update** and to speak about upcoming projects and purchases. The Board agreed to hold off on any other updates until after the juvenile detention facility roof is completed. The remodel of the face of the courthouse is the Board’s priority.

The Board discussed cell phone distractions while driving for their **second driver safety meeting**.

Brett Stephens, Planning & Zoning Admin., presented before the Board to discuss **Planning & Zoning Commission member appointment**. Commissioner McClellan moved to release Wayne Schenk from the Planning & Zoning board and appoint Troy Wilkins to take his place with a second voiced by Commissioner Koyle. Motion carried. Mr. Wilkins will be up for reappointment in December 2019 as Mr. Schenk’s term would have ended in Dec. 2019.

The Board requested an update from Brett Stephens on the “junk yard” on the highway between Rupert and Heyburn, a **property adjoining the Rupert Animal Clinic**. The owner of the property has yet to pick up the certified letter that was mailed to him. The Board would like their attorney to file a citation against the property owner. Commissioner Koyle inquired about creating an ordinance with regards to an aesthetically pleasing fence – defined and to be approved by the Planning & Zoning Board.

Assessor Vaughn, Chief Deputy Assessor Janice West, and Deputy Assessor Melissa Bair presented before the Board to discuss **I.C. 63-602-NN**. Assessor Vaughn reported that his deputies had been to Barclay’s to measure for occupancy. At that time Barclay’s was not aware of an available exemption, I.C. 63-602-NN, for new businesses. This session was to advise that Barclay’s will be applying for two new LLC’s that will be separate from the truck rebuild company.

Tax Collector Twiss presented before the Board with Prosecutor Lance Stevenson to discuss a **property tax issue** on RP09S22E257050. Attorney Stevenson stated that he had contacted Jeremy Vorwaller who is more than happy to sign over that property to Dean Nielsen. Once the property is signed over the road will be listed as a right-of-way. Per Stevenson, Dean Nielsen will then pay the back taxes and then from such point forward will be considered tax exempt. Assessor Vaughn stated that Vorwaller requested the property to be assessed. Mr. Schenk questioned as to why all property owners pay taxes to the center of the road and this property will be exempted out. Assessor Vaughn explained that most property owners own to the middle of the road but the Assessor’s office does not assess taxes to the middle of the road; the law allows the assessor to remove public right-of-way, waste lands, and etc.... from the tax roll.

Stevenson addressed a **resolution for Heyburn Foxboro Subdivision** releasing the subdivision from the county’s urban renewal district to allow the City of Heyburn to place it within their city boundaries. He requested that the board pass the resolution. Foxboro is currently surrounded by the City. Commissioner McClellan **moved to approve Resolution 2018-10-01** with a second voiced by Commissioner Koyle. Motion carried.

Assessor Vaughn had a discussion with Tony Morley about thoughts of future annexation regarding The Wayside Subdivision. City of Rupert has an area of impact through to 300 South and therefore City of Heyburn could not annex into the City of Rupert's area without permission from Rupert.

**Correspondence:** The Board received certified mail from Minidoka Irrigation District regarding a Notice of Pending Issue of Tax Deed for 8 East 100 South, Rupert. Commissioner Koyle discussed this with Assessor Vaughn.

Commissioner Moore requested that Stevenson look at the Joint Powers Agreements with Cassia County leaning towards equality.

Prosecutor Stevenson introduced Sally Hall of **Oats Family Center** who presented before the Board to explain the purpose of the center. Ms. Hall provided a pamphlet and gave an oral overview of their budget and who they serve. She stated that Idaho is ranked 13<sup>th</sup> in the nation for incarcerating people and we are also considered to be 47<sup>th</sup>, approx., with regards to treatment. She had also stated that she had heard that the State of Idaho is looking to invest \$500,000,000 to build a new prison. Ms. Hall stated that she came to the Board for ideas on how to support more treatment. She also explained what a rider program is. Per Ms. Hall, Oats Family Center receives good feedback from entities but is at a loss for how to continue to fund their program. Their program picks up people who do not have medical insurance funding as well as Medicaid and private insurance recipients.

Commissioner Koyle moved to approve the **minutes** of September 24, 2018 with a second voiced by Commissioner McClellan. Motion carried.

Commissioner McClellan moved to approve **claims and payroll** as presented with a second voiced by Commissioner Koyle. Motion carried.

Commissioner McClellan moved to approve the **Certificates of Residency** with a second voiced by Commissioner Moore. Motion carried.

Commissioner Koyle moved to approve **Amendment #1 MC Juvenile Detention Facility with Thomas Cuisine Management** with a second voiced by Commissioner McClellan. Motion carried.

Commissioner Koyle moved to approve the **Idaho Office of Emergency Management's 2018 Subrecipient Agreements** for Sept. 1, 2018 through Aug. 31, 2020, and for Oct. 1, 2017 through Sept. 30, 2019, with a second voiced by Commissioner McClellan. Motion carried. Chairman Moore signed the agreements.

Commissioner McClellan moved to **contribute to the City of Rupert for the senior center project** out of FY2018 Current Expense General Items budget due to discussion back in July 2018 with a second voiced by Commissioner Koyle. Motion carried.

Commissioner Koyle moved to approve the signing of the **Extension Budget for U of I's purpose** with a second voiced by Commissioner McClellan. Motion carried.

**Automated external defibrillators** were discussed amongst the Board, Clerk, and members of the public present: Mr. Schenk and Coroner Bourn. Commissioner Koyle stated that this is something that we need to think about and ask for volunteers to train. Coroner Bourn stated that we would also need to find out if we have any employees that have Do Not Resuscitate orders. Commissioner McClellan stated that we should have our attorney and sheriff's dept. weigh in on this topic. Commissioner Koyle stated that we also need to think about the citizens that come in to our buildings. Coroner Bourn stated that we should discuss this with ICRMP.

Discussion of **memorial items and donated fixtures** took place among the Commission. The Board is waiting on quotes for engraving of stones. With regards to placement of a memorial or ‘years of service’ stone, bench, or any fixture of the sorts: it needs to be preapproved by the Commission, needs to be aesthetically pleasing, needs to be donated, and needs to be for an employee who has twenty years of service beneath them or for an elected official that has eight years of service beneath them. The Commission agreed to keep the fixture for a minimum of five years with the right to relocate the fixture, if need be.

**Commissioner reports:**

Commissioner McClellan reported that he had heard that another entity had already designated commissioner assignments for the upcoming year.

Commissioner Koyle had a scheduled senior center meeting and then she was told there would not be a quorum and therefore no need to attend but had found out later that they held a meeting without a quorum. She was frustrated and felt a board should consist of those who take being on that board as being vital. Commissioner Koyle spoke of the hospital and their programs.

Commissioner Moore earlier reported on the Joint Powers Agreement’s; Southern Idaho Solid Waste District approved the request from the City of Paul for a waiver of solid waste. The City of Paul will request the County to approve a waiver as well.

**Tour of Duane Smith Annex building, Larry R. Duff Annex, and the Assessor’s office building**

Coroner Bourn was present to discuss **office space and utilization**. He requested the Commission to hear his request at his office at the Duane Smith Annex building (DSAB). The Board then walked to the DSAB and listened to Coroner Bourn’s request to occupy the adjoining office and for some minor alterations: a window, a door, tape and texture, and new carpet all at an approximate cost of \$2,500. The Board took Coroner Bourns request under advisement.

The Board, Mr. Schenk, and Coroner Bourn continued to tour the DSAB, viewing every room that Clerk Page could open. They then toured the Larry R. Duff Annex, the building in which juvenile probation occupies. Shortly after, the Board toured the Assessor’s annex. The purpose of the building tours was to speak with employees and to assess the needs of each building.

The meeting was adjourned at 11:58 A.M.

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Robert Moore, Chairman

ATTEST:

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Tonya Page, Clerk