

MINI-CASSIA JOINT JUVENILE JUSTICE COMMITTEE

Meeting Minutes

Tuesday, January 10, 2023

The Mini-Cassia Joint Justice Committee met this day with McCord Larsen (Cassia Prosecutor) chairing the meeting.

The meeting was called to order by Prosecutor McCord Larsen at 8:00 AM

Also in attendance: Kent Searle (Cassia Commissioner), Dan Schaeffer (Minidoka Commissioner), Jarrod Thompson (Cassia Undersheriff), Dave Pinther (Minidoka Sheriff), Lance Stevenson (Minidoka Prosecutor), Amber Prewitt (Misdemeanor Probation Director), Kerry McMurray (Cassia Assistant to the BoCC), Trent Bodily (Juvenile Detention Director), Tonya Page (Minidoka Clerk), and Michelle Wallace (Cassia Deputy Clerk)

PREVIOUS MEETING MINUTES

The Mini-Cassia Joint Justice Committee Minutes for 12/13/2022, were discussed.

Motion and Action: Approval for meeting minutes from 12/13/2022, **Motion by** Jarrod Thompson – Cassia Undersheriff, **Seconded by** Dan Schaeffer – Minidoka Commissioner, followed by a unanimous yea vote.

Action Items

Misdemeanor Probation Director – Amber Prewitt: Prewitt reported 1012 active probationers with 410 on pretrial release.

Currently Misdemeanor Probation conducts drug testing twice a month for DUI court which takes place on Saturday or Sunday from 6:00 AM to 8:00 AM. Since the change to the new drug testing facility, they are also testing probationers that are a high-risk on the weekends. This has increased the weekend testing between 32 and 40 tests administered.

Prewitt proposed an approval to use budgeted funds that are no longer being used for the Domestic Violence Facilitators, to now be used for the probation officers who work on the weekends to be paid at the overtime (time and half) rate.

Prosecutor Larsen inquired as to why the Domestic Violence Facilitator's funds are no longer being used. Prewitt stated at the time it was the only facility that offered Domestic Violence treatment and last year it was canceled. There was a state statute that stated the treatment must be provided through an approved state facility. They are currently following those guidelines.

Sheriff Pinther inquired if compensatory time was currently being used. Prewitt stated that currently the officers are using compensatory time. She stated that the issue is that most of the officers are not compensated enough to cover their added fuel expense.

Committee approval for Director Amber Prewitt to present to Minidoka and Cassia County Commissioners; switching funds from Domestic Violence Facilitators to weekend drug testing.

Motion and Action: Approval to present to both counties switching funds from Domestic Violence Facilitators to weekend drug testing, **Moved by** Jarrod Thompson – Cassia Undersheriff, **Seconded by** Dave Pinther – Minidoka Sheriff, followed by a unanimous yea vote.

MCCJC Lieutenant – Shannon Taylor: Taylor reported a population of 149 inmates: 54 Cassia, 37 Minidoka, 35 State, 19 US Marshall, three courtesy and 54 beds rented.

Taylor reported they are currently down three deputies and three jail tech positions. There are conditional offers pending background checks and pre-screening for one deputy position and two jail tech positions. Three deputies are in PTO training that will last until the first of March. Three deputies will attend CSI for POST training and will be gone for the next five weeks.

Taylor presented the names of Hanna Riles for a Detention Deputy position, Brittney Richardson for Jail Tech position and Kate Belloli for Jail Tech position to the committee for approval.

Motion and Action: Approval for hiring Hanna Riles for Detention Deputy Position, **Moved by** Kent Searle – Cassia Commissioner, **Seconded by** Dan Schaeffer – Minidoka Commissioner, followed by a unanimous yea vote.

Motion and Action: Approval for hiring Brittney Richardson for Jail Tech position, **Moved by** Dan Schaeffer – Minidoka Commissioner, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Motion and Action: Conditional approval for hiring Kate Belloli for Jail Tech position pending passing required background and polygraph testing, **Moved by** Kent Searle – Cassia Commissioner, **Seconded by** Dan Schaeffer – Minidoka Commissioner, followed by a unanimous yea vote.

Lieutenant Taylor presented an amended Inmate Handbook for approval to Prosecutor Larsen, Prosecutor Stevenson and Assistant to the BoCC Kerry McMurray. These recommendations were due to a Pre-PREA audit. Amendments are outlined on page four and have to do with the grievance process language. Prosecutor Larsen and Prosecutor Stevenson have both reviewed the changes and recommend the board approves the changes.

Motion and Action: Approval to accept the amendments to the Inmate Policy Handbook, **Moved by** Dave Pinther – Minidoka Sheriff, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Juvenile Detention Center – Trent Bodily: Bodily presented the name of Dakota Stacey for a Detention officer position, to the committee for approval.

Motion and Action: Approval for hiring Dakota Stacey for Detention Officer Position, **Moved by** Jarrod Thompson – Cassia Undersheriff, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Bodily stated that the Idaho Department of Juvenile Corrections has changed the use of force platform to ARCON (Arrest Techniques/Defensive Tactics) which is more aggressive and physical. They are requesting new equipment for training and certification purposes. Items needed are blocking pads at \$300.00, training handcuffs at \$320.00, and floor mats that are 5ft x 10ft rolls, they will need six rolls at \$350.00 each for a total of \$2,100.00 for a grand total of \$2,750.00. The budget has the funds to cover the equipment purchases. They currently have two certified ARCON instructors in the facility which will be in high demand., It was discussed that the probation officers will need training as well.

Pinther inquired if the schools mats could be used instead of making the purchase of this equipment. Bodily had considered the use of the school mats, but if training could be accomplished on site, they will be able to include the on-duty staff in the training.

Motion and Action: Approval for the purchase up to \$3,000.00 for ARCON training equipment, **Moved by** Dan Schaeffer – Minidoka Commissioner, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Reports of Activity

Tonya Page – Minidoka Clerk: Clerk Page reported that the Juvenile Detention Center expense budget is at 22.6% expended with 28% of the year completed. The trust balance is \$272,032.22.

Michelle Wallace – Cassia Deputy Clerk: Deputy Clerk Wallace reported that the Misdemeanor Probation revenue is at 37% and expenditures are at 25% with 28% of the year completed. They are consistently running about 10% above their revenue budget. Jail revenue is at 24% and expenditures are at 25% with 28% of the year completed. The trust balance is \$-250,720.48. Funding should take place in the next month or two between counties.

Wallace stated that the last time funds were received from IDOC Housing was in December for September's payment. A request was made for Taylor to reach out to IDOC to see when we can expect the next payments.

Juvenile Detention Center – Trent Bodily: Bodily reported they currently have five total residents; three from Minidoka County and two from Cassia County.

MCCJC Lieutenant – Shannon Taylor: Taylor reported on some maintenance items. The sprinkler system is complete, the floor drain in kitchen needs replaced, the kitchen office carpet needs replaced and four skylights need cleaned from the flood. They are working on getting bids for the necessary work.

Taylor reported that in preparation for the PREA inspection the second week in February they have requested shower curtains over the toilet areas. He noted that the camera position needs to be moved away from the toilet view. Video licensing can be purchased to remove those areas of the toilets from live viewing, but would still record for safety reasons. There are nine cameras at \$100.00 each for licensing at a onetime cost. Taylor is in the process of gathering bids.

8:32 AM Adjourn

8:32 AM **Motion and Action:** Adjourn, **Moved by** Jarrod Thompson – Cassia Undersheriff, **Seconded by** Dave Pinther – Minidoka Sheriff, followed by a unanimous ye a vote.

Next Mini-Cassia Joint Justice Committee Meeting

(Virtually by Zoom)

Scheduled for 8:00 AM, Tuesday, January 24th, 2023