

MINI-CASSIA JOINT JUVENILE JUSTICE COMMITTEE

Meeting Minutes

Tuesday, March 14, 2023

The Mini-Cassia Joint Justice Committee met this day with McCord Larsen (Cassia Prosecutor) chairing the meeting.

The meeting was called to order by Prosecutor McCord Larsen at 8:00 AM

Also in attendance: Kent Searle (Cassia Commissioner), Dan Schaeffer (Minidoka Commissioner), Jarrod Thompson (Cassia Undersheriff), Robby Cobbley (Minidoka Lieutenant), Lance Stevenson (Minidoka Prosecutor), Amber Prewitt (Misdemeanor Probation Director), Shannon Taylor (MCCJC Lieutenant), Kerry McMurray (Cassia Assistant to the BoCC), Trent Bodily (Juvenile Detention Director), Tonya Page (Minidoka Clerk), Mitzi Ramsey (Minidoka Deputy Clerk), and Michelle Wallace (Cassia Deputy Clerk)

Previous Meeting Minutes: The Mini-Cassia Joint Justice Committee Minutes from 02/28/2023, were discussed.

Motion and Action: Approval for meeting minutes from 02/28/2023, **Motion by** Dan Schaeffer – Minidoka Commissioner, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Reports of Activity

Tonya Page – Minidoka Clerk: Clerk Page reported Juvenile Detention Center expense budget is at 37.7% expended with 45% of the year completed. The trust balance is \$928,666.00. Juvenile Detention Center has received additional new revenue in the amount of \$2,400 and other revenue of \$6,495.

Michelle Wallace – Cassia Deputy Clerk: Deputy Clerk Wallace reported funds from IDOC Inmate Housing for October and November were received in the amount of \$192,600. Jail revenues are at 46.91% and expenditures are at 44% with 45% of the year completed. Misdemeanor Probation revenues are at 57% and expenditures are at 42% with 45% of the year completed. The jail trust balance is around \$873,000.

Trent Bodily - Juvenile Detention Director: Bodily reported they currently have eight total residents; five from Cassia County and three from Minidoka County. Bodily reported they are currently hiring a fulltime female detention officer and interviews have begun.

Adult Misdemeanor Probation – Amber Prewitt: Prewitt reported that they currently have 1,072 active probationers, with 348 on pretrial release.

Cassia Undersheriff – Jarrod Thompson – Thompson mentioned they are checking into the purchase of a Body Scanner for the Jail. In the last four to six months they have had ten overdoses and ten saves. This is solely due to relying on staffing to use AED machines and life saving measures. The Body Scanner estimate is between \$80,000 and \$113,000. They are checking into funding avenues and which one will fit their needs best. This can be used to scan bodies, mattresses, pillow cases, backpacks, briefcases, etc. They will be presenting a proposal in the future.

Shannon Taylor –MCCJC Lieutenant: Taylor reported a population of 148 inmates: 52 Cassia, 33 Jerome, 3 ICE, 42 IDOC, 18 US Marshall, and 63 beds rented. Taylor reported receiving IDOC revenue for October and November. December, January and February funds to come soon. Taylor reported the repairs to the kitchen floor and office are now completed.

Searle inquired as to how far behind are US Marshals and Ice payments? Deputy Clerk Wallace confirmed that December's payments were received last week. Taylor reported January and February have been billed so they are about a month and a half behind.

Taylor stated that they are currently down three deputy positions with one transferring to Misdemeanor Probation. Testing was completed yesterday and a conditional offer was made for one position pending background checks. Additional testing will be done tomorrow.

Prosecutor Larsen inquired if an approval was needed for the conditional new hire. Taylor reported he was not able to request the conditional new hire to be added to the agenda before the meeting. McCord requested to amend the agenda due to low staffing levels at the jail in order to approve a conditional new hire.

Amendment of Agenda

Motion and Action: Amend the agenda for this meeting pursuant of Idaho Code § 74-204 (4) (c) to approve a conditional new hire for the Jail, **Moved by** Kent R. Searle – Cassia Commissioner, **Seconded by** Robby Cobbley – Minidoka Lieutenant. Motion passed unanimously.

Action Items

Shannon Taylor –MCCJC Lieutenant: Taylor presented the name Alejandro Lopez for a Detention Deputy position as a conditional new hire after the completion of the background check.

Motion and Action: Approval for conditional hiring for Alejandro Lopez for Detention Deputy Position, pending completion of background check and Polygraph Test, **Moved by** Dan Schaeffer – Minidoka Commissioner, **Seconded by** Kent Searle – Cassia Commissioner, followed by a unanimous yea vote.

Adult Misdemeanor Probation – Amber Prewitt: Prewitt presented the name Paul Gibson for Probation Officer. He is a transfer from the jail.

Motion and Action: Approval for hiring Paul Gibson for Probation Officer Position, **Moved by** Kent Searle – Cassia Commissioner, **Seconded by** Dan Schaeffer – Minidoka Commissioner, followed by a unanimous yea vote.

8:21 AM Executive Session

8:21 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claim,

Moved by Kent Searle – Cassia Commissioner, **Seconded by** Dan Schaeffer – Minidoka Commissioner.

Vote: Motion carried by unanimous roll call vote (**summary:** YES = 4).

YES: Jarrod Thompson – Cassia Undersheriff, Dan Schaeffer – Minidoka Commissioner, Kent Searle – Cassia Commissioner, Robby Cobbley – Minidoka Lieutenant.

8:41 AM Upon exit of Executive Session, the board took the matter under advisement.

8:42 AM Adjourn

8:42 AM **Motion and Action:** Adjourn, **Moved by** Kent Searle - Cassia Commissioner, **Seconded by** Dan Schaeffer – Minidoka Commissioner, followed by a unanimous yea vote.

Next Mini-Cassia Joint Justice Committee Meeting

(Virtually by Zoom)

Scheduled for 8:00 AM, Tuesday, March 28th, 2023